

Airport Advisory Board Special Meeting (Thursday, June 6, 2019)

Generated by Allison Swint on Thursday, June 6, 2019

Members present

Brian Schroeder, Brian Barthelme Jr, James Alexander, Robert Lightstone, Ted Klapka

Meeting called to order at 6:01 PM

1. CALL TO ORDER

2. ROLL CALL

3. NEW BUSINESS

Action: A. Review and vote to approve 2018 Annual Report
To approve the 2018 Annual Report with changes made.

Motion by Ted Klapka, second by Brian Barthelme Jr.

Final Resolution: Motion Carries

Yea: Brian Schroeder, Brian Barthelme Jr, James Alexander, Robert Lightstone, Ted Klapka

4. ADJOURN

Meeting adjourned at 6:33 PM

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The Airport Advisory Board commenced its 24 June meeting at 6pm at the Airport Terminal.

The following Airport Advisory Board members were present. Jim Alexander (Chair), Bryan Barthelme, Carrie Kelly (Alternate), Ted Klapka (Secretary), Brian Schroeder.
Dept of Public Works & Transportation: John Deatruck (Director), Allison Swint (Airport Manager).
Nine members of the airport business community and public were present.

Mr. Alexander (Chairman) noted that Ms. Carrie Kelly will move from Alternate to Regular AAB member and he welcomed three new members of the AAB whose terms will commence 1 July, Mr. Albert Babcock, Mr. Bob Zaorski and Mr. Gerald Meyerman (Alternate). Mr. Babcock noted that he is a former firefighter and retired federal civil service member with experience in occupational health and safety. Mr. Zaorski indicated he is employed with Atkinson Aviation and is a retired Marine Corps naval flight officer. Mr. Meyerman said he is a private pilot opening a new Bed & Breakfast in the county and retired from the World Bank with expertise in airport development.

Mr. Alexander noted that the Airport is making improvements to its portion of the County website and encouraged all to sign up to receive airport related documentation and announcements from the "First to Know" link on the Airport Advisory Board portion of the website.

The AAB unanimously approved a statement (attached) that Mr. Alexander indicated he intended to read at the 25 June Airport Innovation District meeting. He further noted that the Innovation District consultant had met with many airport related stakeholders but was disappointed the Airport Advisory Board was not included.

Mr. Deatruck noted that a former Bay District Fire Truck was now being repaired by County Public Works & Transportation and might have the potential to be of use of the Airport. He had to cut short his participation in tonight's meeting to attend a Planning Commission meeting to consider adding verbiage to elucidate the diagrams on the County's airport environs charts.

FBO Report: Mr. Reed noted that they intend to break ground shortly for a new Maintenance facility to be run by Atkinson Aviation.

Ms. Swint (Airport Manager) indicated that the Haul Route for moving earth to move and extend the taxiway is via Taxiway Alpha and that aircraft should be aware of the truck traffic. Sweeper trucks will accompany the dump trucks in order to mitigate any FOD hazards. A Taxilane in the T hangar area was badly damaged by the haul trucks and is being resurfaced. All are requested to be on the lookout for any unanticipated impacts and let her know if any occur. Airport Terminal Ramp tenants should prepare to move to the new West Ramp when it is opened which will free the Terminal Ramp area for changes caused by the movement and resurfacing of Taxiway Alpha and the Terminal Ramp. Ms. Swint indicated the move to West Ramp will be permanent for most affected unless they have business in the Terminal building and a need for their aircraft to be near the Terminal building. The Runway extension work to extend the runway westward approximately 1200 ft will commence in Spring 2020 and should be complete by Fall 2020.

The Airport Rules Subcommittee provided a status on its efforts and indicated that it has completed its first drafts of the Airport Rules (Ordinance) document and the companion Standard Operating Procedures

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Document, and is now in work on the Minimum Standards for Aeronautical Activities (Min Std) document. The Rules and SOP documents have been posted to the Airport website soliciting public comment on the drafts. Public comment is requested to be emailed to AAC2W6@outlook.com. The subcommittee is endeavoring to complete its update to the Minimum Standards document and any second pass changes to the Rules and SOP documents prior to the 26 August meeting. Mr. Pat Weaver indicated that the FBO and Hangar Providers will not provide any comment to the AAB until they have had a chance to review all three documents together.

The Annual Report was completed/approved 6 June and provided to the Commissioners of St Mary's County on 7 June. The Annual Report subcommittee was dissolved. Annual Report 2019 is planned for submission in January 2020.

The Airport's Fiftieth Anniversary is in 2020 and a subcommittee was previously formed to help commemorate that event. The inaugural meeting was held 20 May. Public-private partnership is needed for additional resources and ideas, so the AAB subcommittee is part of a larger 50th Anniversary Committee chaired by Ms Swint and co-chaired by Mr. Alexander and Mr. Ken Reed. Public input and ideas are strongly encouraged.

The 22 April Regular Meeting minutes and the 6 June Special Meeting minutes were both approved as written. There was no scheduled May meeting.

The AAB reviewed and updated the Action items with a goal of making these a key component of all future meetings. Actions should be identified by the AAB and tracked until resolution so that progress can be made. Public comment, primarily from Mr. Weaver, focused on Action #18, "Clarification from LUGM/Planning about use restrictions on hangars within airport environs". After lively discussion examining multiple perspectives on the issue, the AAB voted Three (Alexander, Bartheleme, Schroeder) to One (Klapka) to terminate the request that LUGM provide information about any potential County restrictions (zoning or code) that might impact commercial business use of the General Aviation hangars. All other changes to the Action Items were adopted unanimously.

The meeting was adjourned at 8:00pm.

The next planned meeting of the AAB is 26 August at 6pm at the Airport Terminal Building.

As of 1 July, AAB Members are Jim Alexander (Chairman), Bob Lightstone (Vice Chair), Ted Klapka (Secretary), Albert Babcock, Bryan Barthelme, Carrie Kelly, Bob Zaorski, and Alternate Gerald Meyerman.

Submitted,

Handwritten signature of Ted Klapka in black ink, written over a horizontal line.

Ted Klapka

Secretary

Approved,

Handwritten signature of Jim Alexander in black ink, written over a horizontal line.

Jim Alexander

Chairman

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Attached:

- Action Items dated 24 June 2019
- Mr. Alexanders Statement for the Airport Innovation District